

**ALEXANDRIA TOWNSHIP COMMITTEE WORKSHOP MEETING
MINUTES
APRIL 28, 2021**

**Members of the public who wish to participate in the meeting may do so by calling
1-978-990-5000 followed by meeting number Access Code: 333891 at 6:00 PM.**

Individuals calling into this number will be able to fully participate in the meeting, including providing public comment. *A non-public dial in number will be used if executive session is required.*

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., and in consideration of Executive Order No. 103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency and a Public Health Emergency in the State of New Jersey, the Township of Alexandria does hereby notify the public that to protect the health, safety and welfare of our citizens while ensuring the continued functioning of government, the meeting of the Mayor and Committee will be held telephonically only. Notice of this meeting was published in the Democrat on January 7th. Notice was posted on the Municipal Office Front Doors and the Township website.

ROLL CALL:

PRESENT: Mayor Plumer, Committeeman Pfefferle, Committeeman Kiernan, Twp. Atty. Dragan

ABSENT: None

FLAG SALUTE:

Mayor Plumer led the flag salute.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

None

BILL LIST:

Comm. Kiernan made a motion, seconded by Comm. Pfefferle to approve the April 28, 2021 bill list.

Roll Call: Aye: Plumer, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

Comm. Kiernan made a motion, seconded by Comm. Pfefferle to go into Executive Session. (6:03 PM)

Roll Call: Aye: Plumer, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

Open Public Meetings Act RESOLUTION- Executive Session

WHEREAS, N.J.S.A. 2:4-12, Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist:

NOW, THEREFORE, BE IT RESOLVED by the Township of Alexandria, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:

_____ A confidential or excluded matter under Federal or State Law or Court Rule.

_____ A matter involving information that may impair the Township's rights to receive funds from the United States Government.

_____ A matter constituting an unwarranted invasion of an individual's privacy rights.

_____ Collective Bargaining Agreement or negotiation of the Agreement.

_____ Matters involving the purchase, lease or acquisition of real property with public funds which it could adversely affect the public interest if discussion were disclosed.

_____ Tactics and techniques to protect the safety and property of the public, including investigations of violations or potential violations of the law.

X Pending or anticipated litigation or contract negotiations in which the public body is or may become a party.

**Alexandria Overlook-Appointment of Engineer
Park Barn Roof**

_____ Matters falling within the attorney-client privilege.

X Personnel matters involving a specific employee or officer of the Township.
**Department Review -Tax Collector, Tax Assessor, and Land Use
Employee Evaluation of Michele Bobrowski, Township Clerk/Administrator**

_____ Deliberations of the Township occurring after a public hearing that may result in the imposition of a specific penalty or suspension or loss of a license or permit.

3. It is anticipated at this time that the above matter will be made public: at the conclusion of the litigation and at such time as attorney client confidentiality is no longer needed to protect confidentiality and litigation strategy.
4. The executive session minutes will be placed on file in the township clerk's office and will be available to the public as provided for by New Jersey law.
5. This Resolution shall take effect immediately.

Comm. Kiernan made a motion, seconded by Mayor Plumer to return to Public Session (7:22 PM).

Roll Call: Aye: Plumer, Kiernan

Nay: None

Abstain: None

Motion Carried

NOTE: Committee Pfefferle left the Executive Session Meeting and Township Meeting at 7:03 PM.

Comm. Kiernan made a motion, seconded by Mayor Plumer to approve Resolution 2021-078.

Roll Call: Aye: Plumer, Kiernan

Nay: None

Abstain: None

Motion Carried

**RESOLUTION 2021-078 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON,
STATE OF NEW JERSEY AMENDING THE APPOINTMENT OF CONFLICT ENGINEER
MICHAEL S. FINELLI FOR THE TOWNSHIP OF ALEXANDRIA**

WHEREAS, there exists a need to provide the Township of Alexandria with professional services ("professionals") during the period from January 1, 2021 to December 31, 2021; and

WHEREAS, subject to and contingent upon the availability of sufficient funds in the 2021 temporary and/or permanent budget of the Township of Alexandria as required by N.J.A.C. 5:30-4, et. seq. ; and

WHEREAS, "professional services" are those "rendered or performed by a person authorized by law to practice a recognized profession, whose practice is regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training" (NJSA 40A:11-2), and the professional services required by

the Township are “professional services” as heretofore defined, and are excepted from the public bidding requirement pursuant to NJSA 40A: 11-5; and

1. Township Conflict Engineer: Michael S. Finelli, P.E., P.P., C.M.E of Finelli Consulting Engineers, Inc., 205 Route 31, North, Washington, NJ 07882

NOW THEREFORE, BE IT RESOLVED by the Township of Alexandria as follows:

1. That the Township hereby appoints ***Michael S. Finelli, P.E., P.P., C.M.E*** as Township Conflict Engineer to provide all the professional services which may be requested and/or required in that capacity.
2. This resolution amends Resolution 2021-042 where payment to Conflict Engineer was established through escrow only.
3. The “Conflict” engineering services include but not limited to review of plans, preparation of engineering review reports, construction administration and inspection of certain designated projects as the “Conflict” Township Engineer within Alexandria Township and work ancillary thereto for Alexandria Township. The hourly rate for services is \$145.00.
4. The Alexandria Township Chief Financial Officer has noted that this professional will be paid from Account# 01-201-21-165-125 with a budget of \$5,000.00.

Comm. Kiernan noted that he met with the Milford Fire Chief Nathan Flack and they discussed the fire department’s use of ponds on Schoolhouse Road and Woolf Road. Comm. Kiernan will speak with Twp. Engineer Decker to see what the Township is permitted to do to put a pad at these locations for the fire department trucks access and use. The Township’s volunteer fire departments/EMS will be featured in the Fall newsletter and residents will be provided information on how to volunteer, maps of coverage, trainings, and benefits.

Co-Chair of the park/Rec Commission Mark Yaros has resigned from his position effective Monday, April 24, 2021.

Matters discussed in Executive Session:

- Park Barn Roof

A pre-construction meeting was held on Monday, August 26th at 1:00 PM with the building contractor and sub-contractor along with Twp. Engineer Decker, DPW Foreman

Heiser, Township Clerk/Administrator Bobrowski, and AEA Members. The shingles will take approximately six weeks to be delivered and then work can commence.

Departmental Review of:

1.) Tax Assessor 6:30 PM

Tax Assessor Whitaker was present and discussed the current operations of her department.

- Tax Collector 6:45 PM

Tax Collector Boxwell was present and discussed the current operations of her department.

2.) Land Use Board 7:00 PM

Land Use Secretary Gronau was present and discussed the current operations of her department.

- Employee Evaluation of Michele Bobrowski, Township Clerk/Administrator
Discussion was tabled so that all member of the Township Committee can be present.

- Alexandria Overlook-Appointment of Engineer
Township Committee received Resolution 2021-077.

MOTION TO ADJOURN

Comm. Kiernan made a motion, seconded by Comm. Pfefferle to adjourn at 7:27 PM.

Roll Call: Aye: Plumer, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

Meeting Adjourned at 7:32 PM.

Respectfully Submitted:

Michele Bobrowski, CMC/RMC

Township Clerk

I hereby certify that I have reviewed these Minutes of the Township Committee Meeting of April 28, 2021 and certify that said Minutes were approved by the Township Committee on the 12th day of May 2021.

Gabe Plumer, Mayor

